

# **Annexures**

**2.0 The various formats given in Annexures are meant for specific purpose as indicated in table below and to be accordingly used/submitted:**

<b>ANNEX. NO.</b>	<b>CONTENTS</b>	<b>FORMAT APPLICABLE FOR</b>
1A	Proposal Covering Letter Format	Other Submissions
2A	Format for Power of Attorney for Signing of Proposal	Other Submissions

2B	Format for Power of Attorney for Lead Member of Consortium	Other Submissions
2C	Format for MOU	Other Submissions
2D	Format for Board Resolution	Other Submissions
2E	Format for Affidavit for Non-Criminality	Other Submissions
3	Format for Anti-Collusion Certificate	Other Submissions
4A	Format for Bid Security	Bid Security
4B	Format for Project Undertaking	Other Submissions
5A	Guidelines for evaluation of Bidder technical and financial capability for undertaking the Project	Only For Information
5B	Formats for submission for Qualification Proposal	Qualification Proposal
6A	Price Bid Format(Blank with XXXX in place of Figures)	Qualification Proposal
6A	Duly filled up Price Bid Format	Financial Proposal
6B	Key Assumptions	Only For Information
7	Format for Performance Bank Guarantee (PBG)	PBG
8	Fee structure approved by NPP, RAMNAGAR	Only For Information
9	Data Sheet	Only For Information
10	Manpower Requirement	For Operations &Management
11	Operational Documentation Required	For Operations &Management
12	Reporting Formats Required	For Operations &Management
13	Draft copy of the Plant License Agreement	For Operations &Management

ANNEX 1A

**FORMAT FOR COVERING LETTER FOR PROPOSAL SUBMISSION  
(On the Letterhead of the Bidder or Lead Member in case of a Consortium)**

Date:

To

**Executive Officer,  
Nagar Palika Parishad, Ramnagar  
District Nainital , Uttarakhand  
Telephone: +91 5947- 251313,  
E-Mail:eonagarpalikaramnagar@gmail.com**

Dear Sir,

**Re: Operation and Management of Ramnagar Modern Slaughter House at Ramnagar, Ramnagar**

Being duly authorized to represent and act on behalf of Lead Member (in case of consortium)/Sole Applicant. I, the undersigned, having reviewed and fully understood all of the Proposal requirements and information provided hereby submit the Proposal for the Project referred above.

I am enclosing the Proposal (one original), with the details as per the requirements of this RFP, for your evaluation. The Proposal, including the Bid Security shall be valid for a period of Six (6) Months from the Proposal Due Date and the Bid Security shall be valid up to 45 days beyond the proposal validity period

Dated this .....Day of.....2024

Name of the Lead  
Member/Person Signature  
of the Authorized Person

.....

Name of the Authorized Person

.....

Designation of the Authorized  
Person

**ANNEX 2A**

**FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL**

**(On Non – judicial stamp paper of Rs 100 duly attested by notary public) POWER OF ATTORNEY**

Know all men by these presents, we (name and address of the registered office of the Sole applicant / Lead Member/ Member) do hereby constitute, appoint and authorize Mr. / Ms.

----- R/o (name and address of residence) who is presently employed with us and holding the position of ----- as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to the bid of the consortium consisting of , and (please state the name and address of the members of the consortium) for Operation and Management of Ramnagar Modern Abattoir at Ramnagar , Ramnagar on PPP Basis (the "Project"), including signing and submission of all documents and providing information / responses to NPP, RAMNAGAR representing us in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For (Signature)

(Name, Title and Address) Accept

.....(Signature)

(Name, Title and Address of the Attorney)

**Notes:**

1. To be executed by the Sole Applicant or all members including the Lead Member in case of a Consortium.
2. The mode of execution of Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
3. Also, wherever required, the executant(s) should submit for verification the extract of the charter documents and documents such as a resolution / Power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the executant(s).

**ANNEX 2B**

**FORMAT FOR POWER OF ATTORNEY FOR LEAD MEMBER OF  
CONSORTIUM POWER OF ATTORNEY**

**(On Non – judicial stamp paper of Rs 100 duly attested by notary  
public)**

Whereas the NPP, RAMNAGAR has invited applications from the potential bidders for Operation and **Management** of Ramnagar Modern Slaughter House at Ramnagar , Ramnagar on PPP Basis (the “Project”) for a specified Concession period (the “Concession Period”).

Whereas, M/s \_\_\_\_\_, M/s \_\_\_\_\_ and M/s \_\_\_\_\_ (the respective names of the members along with address of their registered offices) have formed a Consortium and are interested in bidding for the Project and implementing the Project in accordance with the terms and conditions of the Request for Proposal (RFP), Plant License Agreement and other connected documents in respect of the Project, and

Whereas, it is necessary under the RFP for the members of the Consortium to designate one of them as the Lead Member with all necessary power and authority to do for and on behalf of the Consortium, all acts, deeds and things as may be necessary in connection with the Consortium’s bid for the Project or in the alternative to appoint one of them as the Lead Member who, acting jointly, would have all necessary power and authority to do all acts, deeds and things on behalf of the Consortium, as may be necessary in connection with the Consortium’s bid for the Project.

**NOW THIS POWER OF ATTORNEY WITNESSETH THAT:**

We, M/s \_\_\_\_\_, M/s \_\_\_\_\_ and M/s \_\_\_\_\_ (the respective names of the members along with address of their registered offices) do hereby designate M/s (name along with address of the registered office) being one of the members of the Consortium, as the Lead Member of the Consortium, to do on behalf of the Consortium, all or any of the acts, deed or things necessary or incidental to the Consortium’s bid for the Project, including submission of Proposal, participating in conference, responding to queries, submission of information / documents and generally to represent the Consortium in all its dealings with NPP, RAMNAGAR, any other Government Agency or any person, in connection with Project until culmination of the process of bidding and thereafter till the Plant/Land License Agreement is entered into with NPP, RAMNAGAR

We hereby agree to ratify all acts, deeds and things lawfully done by Lead Member our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney.

Dated this ----- day of -----

2020. Executant(s)]

(To be executed by all the members in the Consortium and accepted by the Lead Member)

Note:-

- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- Also wherever required, the executant(s) should submit for verification the extract of the charter documents and documents such as resolution/ Power of attorney in favour of the person executing this Power of attorney for the designation of power hereunder on behalf of the Bidder.

---

**ANNEX 2C**  
**FORMAT FOR MEMORANDUM OF UNDERSTANDING (MOU)**  
**(On Non – judicial stamp paper of Rs 100 duly attested by**  
**notary public) This Memorandum of Understanding (MOU)**  
entered into this day of 2020 at

---

**Among** (hereinafter referred as" -----") and having office at India **Party of the First Part**

**And** (hereinafter referred as" -----") and having office at India

**Party of the Second Part**

The parties are individually referred to as **Party** and collectively as **Parties**.

**WHEREAS** NPP, RAMNAGAR has invited request for Proposal (Technical and Financial Proposal) from the bidders for Operation and Management of Ramnagar Modern Abattoir at Ramnagar , Ramnagar on PPP basis (the "Project") for a specified Concession Period (the "Concession Period").

**AND WHEREAS** the Parties have had discussions for formation of a Consortium for bidding for the said Project and have reached an understanding on the following points with respect to the Parties' rights and obligations towards each other and their working relationship.

**IT IS HEREBY AS MUTUAL UNDERSTANDING OF THE PARTIES AGREED AND DECLARED AS FOLLOWS:**

1. That the Parties will maintain the shareholding commitments expressly stated to domicile the Project prior to the start of implementation of the Project.
2. That the aggregate equity share holding of the Consortium members/ sole applicant (as applicable), shall not be less than 76% (Seventy six percent) during the 3 years and 51% during the remaining operation period.
3. That M/s \_\_\_\_\_ who is the Lead Members of the Consortium commits to hold a minimum equity stake equal to 51% (fifty one percent) at all times during the Concession Period.
4. That any dilution in the equity holding by the Parties shall not be allowed.
5. That the Parties shall carry out all responsibilities as Operator in terms of the Plant License Agreement.
6. That the roles and the responsibilities of each Party at each stage of the Bidding shall be as follows:
7. That the minimum equity holding of each Party (in percentage term shall be as follows:
8. Condition for sole bidder/ consortium 76% during first three years of operation and 51% during the remaining Operation Period.  
Lead Member 56% throughout concession period

Name of the Consortium Members	% of equity capital
a. _____(Lead Member)	_____
b. _____	_____
c. _____	_____

9. That the Parties shall be jointly and severally liable for the execution of the Project in accordance with the terms of the Plant License agreement.
10. That the Parties affirm that they shall operate the Project in good faith and shall take all necessary steps to see the Project through expeditiously. They shall not negotiate with any other party for this Project.
11. That this MOU shall be governed in accordance with the laws of India and courts in Ramnagar shall have exclusive jurisdiction to adjudicate disputes arising from the terms herein.

In witness whereof the Parties affirm that the information provided is accurate and true and have caused this MOU to be duly executed on the date and year above mentioned.

..... (Party of the first part) (Party of the second part) (Party of the third part)

Witness:

- 1.
- 2.



## ANNEX 2D

### FORMAT FOR BOARD RESOLUTION FOR COMPANIES FOR LEAD MEMBER

**“RESOLVED THAT** approval of the Board be and is hereby granted to join the consortium with and ----- (name and address of the consortium members) for joint submission of bids to NPP, RAMNAGAR for (Operation and Management of Ramnagar Modern Slaughter House at Ramnagar, Ramnagar on PPP Basis (the “Project”).

**“RESOLVED FURTHER THAT** the “draft” Memorandum of Understanding (“MOU) to be entered into with the consortium partners (a copy whereof duly initialed by the Chairman is tabled in the meeting) be and is hereby approved.”

**“RESOLVED FURTHER THAT** Mr.-(name), (designation) be and is hereby authorized to enter into an MOU, on behalf of the company, with the consortium members and to sign the bidding documents on behalf of the consortium for submission of the bidding documents and execute a Power of Attorney in favour of ----- to act as the Lead Member.

#### Format for Member

**“RESOLVED THAT** approval of the Board be and is hereby granted to join the consortium with, ----- and ----- (name and address of the consortium members) for joint submission of bids to NPP, RAMNAGAR for Operation and **Management** of Ramnagar Modern Abattoir at Ramnagar , Ramnagar on PPP Basis (the “Project”).

**“RESOLVED FURTHER THAT** the “draft” Memorandum of Understanding (“MOU) to be entered into with the consortium partners (a copy whereof duly initialed by the Chairman is tabled in the meeting) be and is hereby approved.”

**“RESOLVED FURTHER THAT** Mr.----- (name), (designation) be and is hereby authorized to enter into an MOU with the consortium members and execute a power of attorney in favour of -----to act as the Lead Member”

**ANNEX 2D (Continued)**

**FORMAT FOR UNDERTAKING FOR INDIVIDUAL MEMBERS/FIRMS**

**On the Letter-head of the Individual (In case the member is not a Company or where the Bidder is not a Company)**

**Format for Lead Member**

I/We ----- hereby agree to join the consortium with -----,  
-----

and

----- (name and address of the consortium members) for joint submission of bids to NPP, RAMNAGAR Operation and Management of Ramnagar Modern Abattoir at Ramnagar , Ramnagar on PPP Basis (the “Project”).

I /We also approve the Memorandum of Understanding (“MOU) to be entered into with the consortium partners.

I/We also authorize Mr. -----(name), -----(designation) to enter into an MOU with the consortium members and to sign the bidding documents on behalf of the consortium for submission of the bidding documents.

**Format for Member**

I/We ----- hereby agree to join the consortium with -----,  
-----

and

----- (name and address of the consortium members) for joint submission of bids to NPP, RAMNAGAR for Operation and Management of Ramnagar Modern Slaughter House at Ramnagar , Ramnagar on PPP Basis (the “Project”).

I /We also approve the Memorandum of Understanding (“MOU) to be entered into with the consortium partners

I/We also authorize Mr. -----  
---(name), (designation) to enter into an MOU with the consortium members and execute a Power of Attorney in favour of to act as the Lead Member”

*Each applicant will have to attach its Board Resolution/ Undertaking as the case may be, approving the participation in the consortium, bidding for the Project and authorizing a company official to sign the bidding documents / Power of Attorney to the Lead Member.*

**ANNEX**  
**FORMAT FOR AFFIDAVIT**  
**(To be given by all single bidders and in case of Consortium to be given separately by each member)**  
**(On Non – judicial stamp paper of Rs 100 duly attested by notary public)**

1. I, the undersigned, do hereby certify that all the statements made in our proposal are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s ----- nor any of its directors/constituent partners have abandoned any work on Slaughter House activities including its management in India nor any contract awarded to us for such works have been terminated for reasons attributed to us, during last five years prior to the date of this application.
3. The undersigned hereby authorize(s) and request(s) any bank, person, firm or Nagar Palika Parishad Ramnagar to furnish pertinent information deemed necessary and requested by NPP, RAMNAGAR to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the NPP, RAMNAGAR.

\_\_\_\_\_  
Signed by an authorized Officer of  
the

\_\_\_\_\_  
Co./firm Title

\_\_\_\_\_  
of Officer Name

\_\_\_\_\_  
of Co./Firm

Date

**ANNEX 3  
FORMAT FOR ANTI-COLLUSION CERTIFICATE  
(On the letter head of the Lead Member / Sole Applicant)**

**ANTI-COLLUSION CERTIFICATE**

We hereby certify and confirm that in the preparation and submission of this Proposal, we have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive.

We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with the instant Proposal.

Date this .....Day of .....2024.

Name of the Bidder

Signature of the Authorized

Person Name of the Authorized

Person

Note: To be executed by lead member, in case of a Consortium

## ANNEX 4 A

### FORMAT FOR BID SECURITY

**(To be issued by a Bank, as defined in Clause 1.14.2 of this RFP)**

In consideration of the NPP, Ramnagar(hereinafter called “NPP, RAMNAGAR” which expression shall include any entity which NPP, RAMNAGAR may designate for the purpose) having agreed, inter alia, to consider the bid of..... (Hereinafter referred to the “Bidder” which expression shall include their respective successors and assigns) which will be furnished in accordance with the terms of the Request for Proposals for the Project/s (name of one or all the Projects, if bidding for more than one Project) envisaging..... (Hereinafter called the “RFP”) in lieu of the Bidder being required to make a cash deposit, we ..... [name of the Bank and address of the issuing branch], hereinafter called the “Bank” which expression shall include our successors and assigns, as to bind ourselves our successors and assigns do at the instance of the Bidder hereby unconditionally and irrevocably undertake to pay as primary obligor and not as surety only to NPP, RAMNAGAR without protest or demand and without any proof or condition the sum of Rs ..... Lakhs (in words), (Refer to Data Sheet).

1. We, the Bank, do hereby unconditionally and irrevocably undertake to pay forthwith (and in any event within five days) the amounts due and payable under this Guarantee without any delay or demur merely on a written demand from NPP, RAMNAGAR stating that the amount claimed is due by reason of the occurrence of any of the events referred to in the RFP. Any such demand made on the Bank by NPP, RAMNAGAR shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, the Bank’s liability under ‘this Guarantee shall be restricted to an amount not exceeding Rs..... Lakhs (in words), (Refer to Clause 1.14 and Data Sheet).
2. We, the Bank unconditionally undertake to pay to NPP, RAMNAGAR any money so demanded under this Guarantee notwithstanding any dispute or disputes raised by the Bidder or any other party including in any suit or proceeding pending before any court or tribunal relating thereto or any instructions or purported instructions by the Bidder or any other party to the Bank not to pay or for any cause to withhold or defer payment to NPP, RAMNAGAR under this Guarantee. The Bank’s liability under this Guarantee is irrevocable, unconditional, absolute and unequivocal. The payment so made by the Bank under this Guarantee shall be a valid discharge of the bank’s liability for payment hereunder and the Bidder shall have no claim against the Bank for making such payment.
3. We, the Bank further agree that the Guarantee herein contained shall remain in full force and effect up to and until 1700 hours on the date which falls 45 days beyond the Proposal Validity period i.e. (hereinafter called “the End Date”). Unless a demand or claim under this Guarantee is made on the Bank by NPP, RAMNAGAR in writing on or before the said End Date the Bank shall be discharged from all liability under this Guarantee thereafter.

4. We, the Bank further agree with NPP, RAMNAGAR that NPP, RAMNAGAR shall have the fullest liberty without the Bank's consent and without affecting in any manner the Bank's obligation hereunder to vary any of the terms and conditions of the RFP or to extend or postpone the time of performance by the Bidder or any other party from time to time or postpone for anytime or from time to time any of the powers exercisable by NPP, RAMNAGAR against the Bidder or any of them and to enforce or to forbear from enforcing any of the terms and conditions relating to the RFP and the Bank shall not be relieved from its liability by reason or any forbearance act or omission on the part of NPP, RAMNAGAR, or any indulgence given by NPP, RAMNAGAR to the Bidder or any other party or by any such matter or thing whatsoever which under the law relating to securities would, but for this provision, have the effect of so relieving the Bank.

To give full effect to the obligations herein contained, NPP, RAMNAGAR shall be entitled to act against the Bank as primary obligor in respect of all claims subject of this Guarantee and it shall not be necessary for NPP, RAMNAGAR to proceed against the Bidder or any other party before proceeding against the Bank under this Guarantee and the Guarantee herein contained shall be enforceable against the bank as principal obligor.

5. This Guarantee will not be discharged or affected in any way by the liquidation or winding up or dissolution or change of constitution or insolvency of any individual member of the Bidder or any other party or any change in the legal constitution or insolvency of the Bidder or any other party or any change in the legal constitution of the Bank or NPP, RAMNAGAR.
6. We, the bank lastly undertake not to revoke this Guarantee during its currency except with the previous consent of NPP, RAMNAGAR in writing.

Notwithstanding anything contained herein.

- a. Our liability under the Bank Guarantee shall not exceed     Lakhs (in word),  
(Refer to Clause 1.14 and Data Sheet).
- b. The Bank Guarantee shall be valid up to [date], 2023. Unless acclaimed or a demand in writing is made upon us on or before ----all our Liability under this guarantee shall cease.

IN WITNESS WHEREOF THE BANK HAS SET ITS HANDS HERETO ON THE DAY, MONTH AND YEAR MENTIONED HEREUNDER.

Signed and Delivered

On behalf of.....(Bank name)

(Signature)

(Date) by the hand of Mr.

..... (Name of

authorized signatory

Designation

---

Note: Authenticated copy of Letter of Authority authorizing the signatory of this guarantee to execute the same to be enclosed herewith).

**FORMAT FOR PROJECT UNDERTAKING  
(On the Letterhead of the Sole Applicant/ Lead  
Member) PROJECT UNDERTAKING**

**Date**

**:**

**To:**

**Executive Officer,  
Nagar Palika Parishad, Ramnagar  
District Nainital , Uttarakhand  
Telephone: +91 5947- 251313,  
E-Mail: eonagarpalikaramnagar@gmail.com**

Dear Sir,

**Re: Operation and Management of Ramnagar Modern Slaughter  
House at Ramnagar, Ramnagar**

We have read and understood the Request for Proposal (RFP) in  
respires of the captioned Project provided to us by NPP, RAMNAGAR.  
We hereby agree and undertake as under:

1. We abide by guidelines and procedures for operating Ramnagar Modern  
Abattoir and we agree to bind ourselves by the Bid Documents.
2. We shall abide by the scope of work mentioned under Para 1.1.7 and the  
all term & conditions stipulated in this RFP.
3. We have gone through the fee structure approved by NPP, RAMNAGAR  
and have made our independent assessment of revenues and expenses  
involved in operation of the plant and based on the assessment are  
submitting our bid.
4. Any direct or indirect deviations from the terms of the Bid Documents, if any  
in our Proposal, are hereby revoked unconditionally.
5. It would be our responsibility to run/operate the plant with the following  
slaughtering capacity per day:
  - a. Buffalos/large animals- by Halal method- - 25 Nos
6. If the Tender is awarded to us, we shall maintain minimum equity  
commitment as specified in RFP at all time during operation concession  
period.

The plant details and source of revenues listed/provided by NPP, RAMNAGAR,  
with the Bid Documents is only for indicative purpose and we have validated the  
same while submitting the proposal. Notwithstanding any qualifications of  
conditions, whether implied or otherwise, contained in our proposal we hereby  
represent and confirm that our Proposal is unqualified and unconditional in all  
respects and we agree to the terms of the proposed Plant License Agreement, a  
draft of which also forms a part of the RFP provided to



Dated this.....Day of.....2020.

Name of the Bidder

Signature of the Authorized

Person Name of the Authorized

Person

Note: To be signed by the Lead Member authorized to submit the bid, in case of a Consortium.

## ANNEX 5A

### GUIDELINES FOR EVALUATING THE BIDDERS – QUALIFICATION, TECHNICAL & FINANCIAL PROPOSALS

#### A. Evaluation of other submissions & EMD (Step 1)

The responses received will be verified for the submission of EMD for the specified amount and its validity as specified in the RFP. Subsequently the other submissions, if any, from the bidders will be verified.

Only the bids which comply with the requirement of this RFP shall be considered for further evaluation.

#### B. Evaluation of Qualification Submissions (Step 2)

The Qualification Proposal is to judge the Bidder's competence and capability and will be established by the following parameters:

- (a) Experience as developer, Operator and /or contractor (Refer B1 for details)
- (b) Financial capability in terms of (Refer B2 for details)
  - (i) Net Worth
  - (ii) Profit Before Tax (PBT)

#### C. Evaluation of Technical Proposal (Step 3)

On each of these parameters, the Applicant would be required to meet the evaluation criteria as detailed in this Annex 5A. Step 1 and Step 2 are pass/fail criteria, whereas step 3 assesses the quality of technical proposal submitted by the Bidders.

#### D. Evaluation of Financial Proposal (Step 4)

The bids found qualified from technical evaluation, Step -3 above, would be considered for financial opening and evaluation as detailed below

##### B1. Eligible Experience for Technical Qualification Capability (Step 1)

Under the Technical Eligibility criteria, following experience would qualify as Eligible Experience:

*Developer, Operator and/or Contractor Experience in Core Infrastructure Sector*

Experience under Infrastructure projects in the role of Operator/Developer or Promoter/EPC Contractor on BOOT, BOT, DBOT or similar basis for at least last five (5) years prior to the application submission deadline.

If the above experience is in Food Sector, the experience will be considered more desirable and more weightage will be given.

If the experience is not only in food sector but in meat sector involving in operation of a large modern abattoir, then that experience would be considered even more suitable and extra weightage will be given.

## Note

In the event that two or more members of a Consortium have participated in the same Project as Operator/Developers, only one member should mention the Project. In case more than one Member mentions the same Project, the experience of the Member having the higher equity holding at the time of commissioning of the Project shall be considered and the experience of the other Member(s) shall not be considered for the purpose of evaluation.

### **Details of Experience**

- The Applicant should furnish the details of Eligible Experience as on Application Due Date.
- The Applicant should furnish **adequate evidence to support its claim as per Annex5B**, Qualification Response Sheet 5.1 and Qualification Response Sheet 5.2.

### **B2. Financial Qualification Capability assessment**

Financial capability of the Applicants would be judged on the basis of the following:

- (a) Average Aggregate Net Worth during the last five financial years (Qualification Response Sheet No 5.3.1)
- (b) Average Aggregate annual PBT (Profit before Tax) during the five financial years (Qualification Response Sheet No 5.3.1).

For conversions, the exchange rate would be the exchange rate (RBI reference rate) as on as was applicable 7 days prior to Proposal Submission Date is to be used. The date and the exchange rate used must be mentioned.

Criteria (a) and (b) of Financial Capability are pass/fail criteria only. The Response Sheets must be supported by a certificate from the Applicant's statutory auditor.

The Application must be accompanied by the Audited Annual Report including balance sheets, Profit and Loss Sheets and Cash Flow Statements of the Applicant (of each member in case of a consortium) for the last five (5) financial years.

### **Evaluation Criteria for Financial Qualification Capability**

For the purpose of financial qualification, an Applicant would be required to demonstrate the Threshold Financial Capability measured on the following criteria:

- (a) The Average Aggregate Net Worth of the Bidder (either sole or consortium) over the last five financial years should not be less than INR 3 crores (INR Three crores only) or equivalent over the last 5 (Five) years.
- (b) The Average Aggregate Profit before Tax (PBT) of the Bidder (either sole or consortium) over the last 5 years not be less than INR **50 Lakh** or equivalent over the last 5 (Five) years.

These criteria are only a pass/fail criteria. The Bidder has to pass both the first two criterion, to be eligible for assessment of the financial bidding capacity.

#### **Evaluation Criteria for a Consortium**

In case the Applicant is a Consortium, Eligible Experience and Financial Capability would be taken as an arithmetic sum of the Eligible Experience and Financial Capability of each member of the Consortium. The Consortium would be required to meet the threshold criteria on the basis of aggregate figures subject to following.

The technical & financial qualification criteria should meet jointly by all the consortium members.

The consortium would need to specify a Lead Member for the Project and as detailed below.

- (i) The Lead Member would be Commit to hold a minimum equity stake equal to 76% (Seventy six percent) during the 3 years following Commercial Operations Date ('COD') and 51% (Fifty one percent) during the balance remaining Operation (Concession) Period.

### **C1. Evaluation of Technical Proposal**

Please see 'Guidelines for Technical Proposal 'under Qualification Response Sheet No 5.4. The Bidder's (sole or consortium) technical proposal will be evaluated based on the following maximum marks:

<b>S. No</b>	<b>Eligibility Criteria</b>	<b>Maximum Marks</b>
1	Similar Experience	
	One (1) Project with a value of at least INR 1 crores (INR Five crores only) or equivalent or Two (2) Projects each with a value of at least INR 50 Lakh or equivalent and it should have been Operated/commissioned/ completed within last 5 (Five) years the Application due date.	25
2	Average turnover of the firm within last (3) years from the application due date value above Rs.1.5 crores	25
3	<u>Relevant Experience of the Key Personnel :-</u> Availability as per Annexure -10	20
4	Strategy and approach for operation and maintenance of this project (Bidders own Format)	10
5	Operation & Maintenance of ETP (Bidders own Format)	10
6	Environment management plan: with reference to compliance with PCB norms (Bidders own Format)	10
	<b>TOTAL</b>	<b>100</b>

---

The bidders will be evaluated against a total score of 100 by the

evaluation Committee. Any Applicant who achieves a score of 60 and above against the total marks of 100 will be deemed to be qualified for the technical capability criteria and are eligible for financial opening of the bids.

**Evaluation of Financial Proposal:**

The financial proposals of Technical qualified bidders will be based on the highest yearly royalty/ O&M share of NPP, RAMNAGAR amount as share of NPP, RAMNAGAR.

**ANNEX 5B**

**FORMATS FOR SUBMISSION FOR PROVIDING INFORMATION  
REGARDING QUALIFICATION CAPABILITY OF THE BIDDER**

**Qualification Response Sheet No. 5.1  
Experience details of the Bidder(s)**

**Name of Member..... Role of Member.....**

<b>Project Name</b>	<b>Project Cost in Rs (Crores)</b>

For each Project during last 5 years submit qualification response sheet 5.2 as well.

The Applicant should provide the experience details of Projects undertaken by it only. Project experience of the Applicant's parent company or its subsidiary (who are not Members of the Consortium) will not be considered.

In case Applicant is a consortium, the above information should be provided for each member. In Role of Member specify whether Single Applicant, or in case of consortium specify whether Lead Member or Member

**Qualification Response Sheet No.**

**5.2 Eligible Project Details**

**Name of Member**.....

**Role of Member**.....

**Project Name:**

<b>Particulars</b>	<b>Refer Instruction</b>	<b>Applicant to fill up the details below</b>			
Title & Nature of the Project					
Entity for which the Project was Developed	5				
Location					
Project Cost / Certified	6	Date	Cost in original Currency	Exchange rate	Rs. equivalent
Date of Commencement of Project / Contract					
Date of Completion / Commissioning	7				
Equity Shareholding	8				
Equity Shareholding Experience	9				

**Instructions:**

1. Applicants are expected to provide information in respect of Eligible Projects in this section. The Projects cited must comply with the eligibility criteria specified in Annex 5A section B.1. Information provided in this section is intended to serve as a backup for information provided in accordance with Qualification Response Sheet No. 5.1
2. A separate sheet should be filled for each of the Eligible Projects.
3. Role of Member would be Sole Applicant or in case of consortium would be Lead Member or Member
4. Figures may be provided for the past 5 years immediately preceding the Application due date.
5. Projects carried out for: Government Agency (Concession Grantor, Counterparty to Concession Agreement, etc.) / Self or own company (parent company / Group company). Details such as name, address and contact details need to be provided.

6. For Development experience, Project Cost should be provided.
7. For Development experience, date of commissioning should be provided.



8. For Development experience, the equity shareholding of the Applicant in the Project as on date of commissioning needs to be given.
9. For Development experience, the applicant has to provide his status in the Project i.e. Lead Member, Lead Technical Member, Lead Financial Member or Member as applicable on the date of commissioning of the Project.
10. Certificate from the Applicant's statutory auditor in case of Development Projects must be furnished stating the following details:
  - a. Date of completion / date of commissioning of the Project
  - b. Certified cost of Project
  - c. Equity shareholding as on date of commissioning

It should be noted that in the absence of any one of the above, the information would be considered inadequate and would lead to exclusion of the relevant Project in computation of the Experience Score.

**Qualification Response Sheet No. 5.3.1**

**Financial Capability of the Member (to be submitted by each member of the consortium)**

Name of Member:

Role of Member.....

<b>Sl. No.</b>	<b>Financial information in Rupee equivalent, with exchange rate, at the end of concerned year</b>	<b>2023-2024</b>	<b>2022-2023</b>	<b>2021-2022</b>	<b>2020-2021</b>	<b>2019-2020</b>
1	Paid up Equity					
2	Reserves					
3	Revaluation Reserves & Special Reserves if any					
4	Miscellaneous Expenditure not written Off					
5	Profit Before Tax					
6	Depreciation					
7	Non Cash Expenditures (other than depreciation)					
8	Net Worth = (Paid up equity + Reserves) - (Revaluation Reserves + Miscellaneous Expenditure not Written Off)					
9	Net Cash Accruals = Profit After Tax + Depreciation + other non-cash Expenditure					
10	Average Net worth					
11	Average Net Cash Accruals					

This information should be extracted from the Annual Financial Statement / Balance Sheet, which should be enclosed, and this response sheet shall be certified by the Statutory Auditor of the Applicant/ Bidder. "Other Non-Cash Expenditure" items (S.No.7) should be individually mentioned along with corresponding amounts.

The Applicant should provide the Financial Capability of its own. Financial Capability of the Applicant's parent company or its subsidiary (who are not members of the Consortium) will not be considered.

In Role of Member specify whether Single Applicant, or in case of consortium specify whether Lead Member or Member.

**Qualification Response Sheet No. 5.3.2**

Sample Format for Submission of Equity Financing Plan

Name of the Consortium Member ... .. Name of the Lead Member

.....

**In Rs.Crores**

<b>S. No.</b>	<b>Source</b>	<b>Member 1</b>	<b>Member 2</b>	<b>Member 3</b>
1	Reserves & Surpluses			
2	Bank Facility			
3	Real Estate Liquidation			
4	From Parent / Group Company			
5	Any other Source			
<b>6</b>	<b>Total</b>			
<b>7</b>	<b>Funds commitment as per ratio mentioned in Clause 9 Annexure 2 C</b>			

**Qualification Response Sheet No. 5.3. 3**

**FORMAT FOR EVIDENCE OF RESERVES / CASH FOR  
PARTICIPATION IN THE EQUITY CONTRIBUTION OF THE  
PROPOSED PROJECT**

(On the letterhead of the Statutory Auditors of the firm)

This is to certify that M/s. -----  
----- is having unencumbered reserves and surpluses of Rs. ----- in  
its accounts.

After reducing the future committed capital investments (till one month  
before the Proposal submission date), M/s\_\_\_\_\_will be having Rs.\_\_\_\_\_for  
investment in Capital investments.

Signed

Name of Statutory Auditor

**Qualification Response Sheet No. 5.3.4**

**SAMPLE FORMAT FOR EVIDENCE OF ACCESS TO OR AVAILABILITY OF CREDIT FACILITIES EQUITY PARTICIPATION IN THE PROPOSED PROJECT BANK / FINANCIAL INSTITUTION CERTIFICATE**

(From any Scheduled Indian Bank or foreign bank or Financial Institution located in India and approved by Reserve Bank of India)

This is to certify that M/s. -----  
--- is a company with a good financial standing. If the contract for the work, namely is awarded to the above firm, we shall be able to provide credit facilities to the extent of Rs. ----- to meet their capital requirements for equity participation in the Project (Name of the Project)

This certificate is issued with the approval of Head Office of the Bank / Financial Institution.

Signature

Name and Designation of the Competent Authority of the Bank / Financial

Institution Name, Address and Phone number of the Issuing Branch

Note: For the purpose of the certificate, Bank / Financial Institution will be defined as under:

1. State Bank of India and its subsidiaries
2. Any Indian Nationalized Bank
3. IDBI or ICICI Bank
4. Financial Institutions as approved by RBI
5. Investment Institutions (e.g. LIC, GIC etc.)
6. NBFC's approved by RBI and having a Net Worth of more than Rs.250 crores
7. Foreign Bank (issued by a branch outside India) with a counter guarantee from SBI or its subsidiaries or any Indian Nationalized Bank
8. Any scheduled Commercial Bank approved by RBI having a net worth of not less than Rs.500 crores as per the latest Annual Report of the Bank. In case of a Foreign Bank (issued by a branch in India), the net worth in respect of Indian operations shall only be taken into account.
9. The capital adequacy of the Bank shall not be less than the norms prescribed by RBI (10 since 31st March 2003)
10. The Bank Certificate issued by a Cooperative Bank shall not be accepted

## **Qualification Response Sheet No. 5.4**

### **Guidelines for Technical Proposal**

Technical Proposal should essentially consist of:

- i. Bidders understanding of the project
- ii. Bidders experience in implementing/operation of similar Projects
- iii. Bidders experience in implementing/operation of BOOT projects and success stories
- iv. Bidders experience in implementing/ operation of Infra-structure Projects
- v. Bidders experience in implementing/ Operation of Environmental Management Projects
- vi. Proposed strategy, approach and methodology for operations of the proposed project
- vii. Plans for marketing of products/tie-ups
- viii. Plans for usage of surplus capacity
- ix. Environment Management Plan

**ANNEX 6-A**  
**(On the letter head of the Lead Member/Single Entity) Operation and Management of Modern Abattoir at Ramnagar, Ramnagar**  
**Price Bid Format-Part-A.**

Year	Royalty/O&M Share of NPP, RAMNAGAR Offered	
	in Figures	In Words
Year1		Bidding amount
Year2	O&M ROYALTY TO NPP, RAMNAGAR FOR FIRT YEAR + (10% O&M share of NPP, RAMNAGAR in first year increase in the First Year)	
Year3	O&M ROYALTY TO NPP, RAMNAGAR FOR SECOND YEAR + (10% O&M share of NPP, RAMNAGAR for the second year)	

..... (Name of the Bidder/Consortium)

..... (Signature of the Authorized Person)

..... (Name of the Authorized person)

**Bidder to Note:**

The bidder has to provide details of calculations and assumptions made in arriving at his financial offer. The committee may examine the details provided and ask for additional information, if required.)

- NPP, RAMNAGAR shall handover the facilities to the licensee for a period of 3 years at a nominal lease rental of Rs.40,00,000/- for the first year (Rupees Forty lakhs only) for the first year and the lease rental for the subsequent years will be increased as mentioned in the table above.
- The financial proposal is to be signed by the authorized person of the Bidder (In case of a Consortium, as per a valid power of attorney given by all members of the Consortium)
- All the definitions shall be as per the Draft Plant License Agreement unless specifically stated otherwise in this document.
- The bidder shall make a careful assessment of revenues and expenses involved in operating the facility for preparation of the financial bid.

## **ANNEXURE 6– B Key Assumption**

### **Operation and Management of Modern Abattoir at Ramnagar, Ramnagar**

Bidders would be required to submit information on key assumptions for the Project (Key Assumptions) based on their estimates of various parameters pertaining to the Project. Key Assumptions must include information on the following:

a. Project Cost Estimates

- Details of Preliminary Expenses
- Details of Pre-Operative Expenses
- Details of Staff mobilization cost
- Details of Finances proposed to be mobilized including the cost of mobilization if any.
- Investment proposed for Consumables
- Investment proposed on spares  
Estimated Total Project Cost as  
on COD

ii. Capital Structure

- Debt-Equity Ratio
- Equity capital
- Debt funding
- Quasi-equity, if any

iii. Terms of Debt and Quasi-equity

- Interest Rate
- Maturity

iv. Economic Assumptions

- Inflation Rate
- Exchange Rate, if any

v. O&M Cost Estimates

- Routine Maintenance Costs per annum
- Periodic Maintenance Costs per annum



vi. Other Costs and Charges

- Establishment Cost
- Depreciation Rates
- Revenue Generation from sale of products/by-products
- Revenue generation from fees for providing services at Abattoir

vii. Taxation Assumptions

- Tax Rates
- Tax Benefits

ANNEXURE 7

SAMPLE FORM (UNCONDITIONAL)

Format of Performance Bank Guarantee

To

**Executive Officer,  
Nagar Palika Parishad, Ramnagar  
District Nainital , Uttarakhand  
Telephone: +91 5947- 251313,  
E-Mail: eonagarpalikaramnagar@gmail.com**

WHEREAS \_\_\_\_\_ [name and address of Contractor] (hereinafter called the Contractor) has undertaken in pursuance of Contract No. \_\_\_\_\_ dated \_\_\_\_\_ to **Operation and Management of Modern Abattoir at Ramnagar, Ramnagar** (hereinafter called the Contract);

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a nationalized bank for the sum specified therein as security for compliance with his obligation in accordance with the Contract

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of Rs. [amount of Guarantee \_\_\_\_ [in words], such sum being payable in Indian Rupees in which the contract price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument any sum or sums within the limits of \_\_\_\_\_ [amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the contract documents which may be made between you and the contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

The guarantee shall be valid until 90 days of the contract completion/termination date or specified otherwise in Letter of Acceptance (LOA).

SIGNATURE AND SEAL OF THE GUARANTOR: \_\_\_\_\_

NAME OF BANK: \_\_\_\_\_

ADDRESS \_\_\_\_\_ DATE: \_\_\_\_\_

**ANNEXURE-8**  
**FEES STRUCTURE APPROVED BY NPP, RAMNAGAR FOR MODERN**  
**ABATTOIR AT RAMNAGAR FEES STRUCTURE IN FIRST YEAR**

<b>S No</b>	<b>Particulars</b>	<b>Fee in Rs.</b>	<b>Unit</b>
1	Slaughtering Fee – Sheep/Goat for Domestic	200	Per sheep/goat
2	Slaughtering Fee – Buffalo	500	Per Buffalo

**FEES STRUCTURE IN SECOND YEAR**

The user charges will be increased annually using the following Formula: (USER CHARGES OF FIRST YEAR +10 % ON USER CHARGES OF FIRST YEAR) **FEES STRUCTURE IN**

**THIRD YEAR**

The user charges will be increased annually using the following Formula:  
(USER CHARGES OF SECOND YEAR+ 10 % ON USER CHARGES OF SECOND YEAR)

**Annexure -9  
Data Sheet**

**Name of the Project: Operation and Management of Modern Abattoir at Ramnagar, Ramnagar**

<b>Para 1.1</b>	Lease Rental for facility minimum of Rs.15,00,000/- (Rupees Fifteen lakhs only) for the first year	
<b>Para 1.2</b>	License Period:	3 years
<b>Para 1.3</b>	Estimated Value of the Assets to be handed over to the Licensee	(excluding cost of land, taxes and duties on <i>"as is where is as it is basis"</i> )
<b>Para 1.12</b>	Language:	English and Hindi
<b>Para 1.13</b>	Currency:	Indian Rupees (INR)
<b>Para 1.14</b>	EMD / Bid Security:	Rs.2.00 Lakhs [in INR Only]
<b>Para 1.14</b>	Performance Guarantee:	Rs. 10 lakh (in INR Only)

**Annexure -10**

**Assessing the MAN POWER / STAFF REQUIRMENT**

The staff requirement is made for Ramnagar Slaughter house based on following:

1. The staff from NPP, RAMNAGAR will not be available for operation and maintenance and even if some skeletal staff is trained, it is only emergency purposes.
2. The Veterinary Officer will be overall in charge of Slaughter Houses under their jurisdiction.
3. The staff requirements based on the equipment proposed at Ramnagar Slaughter House.
4. The staff qualifications, experience and duties and responsibilities are enclosed.

**SCHEDULE-C  
MAN POWER / STAFF TO BE MAINTAINED  
QUALIFICATIONS, EXPERIENCE, JOB DUTIES,  
RESPONSIBILITIES**

S NO.	No. of persons	Type & Category of staff	Min Qualifications	Experience	Age Min years	Job duties and responsibilities
1.		<b>SLAUGHTER HOUSES</b>				
1.1.1	01	Veterinary Doctor (Pvt) – Sheep/ Goat/ Buffalo	B.V.Sc.	-	---	To be overall in charge of large animals processing line including lairage, meat processing, production, maintenance
1.1.2	1	Slaughter line supervisor	Diploma or degree	Min 5 years as production supervisor controlling more than 5years	30	To monitor production in Slaughter house, supervise the worker to ensure smooth production
1.1.4		<b>SLAUGHTER LINE OPERATORS</b>				
1.1.4.1	01	Sr.Butchers	ITI	3 years exp or non ITI's with 10 years exp	30	To man one work station in slaughter line and capable of operating at work station
1.1.4.2	02	Jr.Butchers	10 <sup>th</sup> CLASS		25	To man one work station along with senior butcher
1.1.5	1	Control panel	ITI in electronics or electrical	3 years experience	25	To operate Control panel and monitor the panel during the production.
1.1.6.	1	Carcass & By Products Supervisor	Graduate	3 years Exp in Food store keeping	30	To be overall in charge of carcass & by products like feet, horns, hide, red organs, offal and blood generated during process
1.1.9.2	2	Jr.Asst	10 <sup>th</sup> class	Stores experience preferable	25	Checking the tag handling over physical possession to the concerned persons
1.1.13	1	Red organ room , Hide room, Offal room Asst Asst,	Inter	Stores Experience preferable	25	Delivery of red organ of the animal

1.1.14	3	Unskilled labour	No specific qualifications	None	25	To push trolleys cleanliness and generally assist as per requirements.
2		Electrical				
2.1	1	Electricians	ITI in electrical		25	TO assist the supervisor at panel room DG set etc.
3		ETP				
3.1	1	ETP operator	ITI	3 years in operation in ETP	35	To operate ETP section as per requirement
4		WATER SUPPLY & PLUMBING				
4.1	1	Sr .Asst	ITI	3 years in utilities	35	TO ensure water supply by maintaining bore well, municipal supply both UG sump and OHT
5		Security				
5.1	2	Guards	Inter or above	2 years as guard	25	To attend security duties in the shift and place allocated by supervisor
6		Religious staff				
6.1	1	Mullas	Capable of doing Halal prayers	5 years experience in Halal prayers	< 60	To read Halal prayers before Slaughter of animals

## **Annexure-11**

Operational documentation required at Ramnagar Slaughter house

### **I.INTRODUCTION:**

This section and next section provide operational Documentation required at slaughter houses and management reporting formats respectively.

### **II.METHODOLOGY FOLLOWED:**

The methodology followed to generate this document is pre study and discussions of relevant material and discussions with stake holders including.

Visits to the slaughter house.

Studied the project report of slaughter house.

Studied the drawings of civil building and mechanical equipment related to setting of slaughter house.

Studied the agreement of EPC contractor.

Assessed the staffing requirement at different stations.

Had discussion with VO, related to operational issues as part of developing operational documentation.

The subsequent methodology followed is analysis and collating different actions and players in each of the work stations.

### **III.DESCRPTION OF FORMAT GENERATING STATIONS AND FORMATS**

The various stations identified with different activities are as follows:

Entry Gate

Liarage –Sheep /Goat and large animal's liarage Slaughter Hall

Large Animal Slaughter hall Staff particulars

Animals processed details

Stock dispatched/handling over details with reference to animals. Carcass

Hide

Red organs Head

Offal Blood

Foot and horns

#### **IV. Electrical**

station

Transformer

yard

General lighting and maintenance

#### **V.ETP**

VI.Water supply and other utilities. VII Fee collections and deposits.

VIII. Other staff entry

This activities that take place at each of the stations as described below along with the operational documentation required in the form of tables attached to this section from Document -1 to document -8



### 1.0 Station: Entry gate

All vehicles people along with their animals report here and are recorded in a register a number is assigned to each animal in serial order the animals are then sent liarage the number assigned to each animal is used to identify the animals with owner document -1 is used for registering here.

### 2.0 Station: Liarage

Ante mortem inspection is carried out on each of animals and rejected animals are kept in separate section in liarage for handling over owner. The healthy animals are then sent to slaughter hall. Data generated at lairage are recorded in document -2.1, document-2.2.

### 3.0 Station: Slaughter halls

After weighting the live animal a set of tags is generated with the number that is already allotted at entry gate and it is attached to the animals as well as parts separated from animals such as carcass, hide, red organs, offal, head etc. These tags are used for identification as well as facilitating handling over same animals parts to its owner. Animals are slaughtered and carcass and the bi-products are either handed over to owner if he is present or collected in respective collection rooms allocated for purpose if it has to stay for longer periods. Staff particulars are recorded shift wise in document -3.1 Data pertaining to each animals is recorded in the operational document shown as document -3.2

#### 3.3. Station carcass room

Carcasses are collected in the room specifically meant for the purpose. Carcass that is not taken by the owner is kept in this room. The details of remaining carcass are recorded in document 3.3.

#### 3.4. Station Hide room.

Hides are collected in the room specifically meant for the purpose. Hide that is not taken by owner is kept in this room. The details of remaining Hide are recorded in document 3.4

#### 3.5. Station RED organs.

RED organs are collected in the room specifically meant for the purpose. Red organs that is not taken by owner is kept in this room. The details of remaining Red organs are recorded in document 3.5

#### 3.6. Station Heads room

Heads room are collected in the room specifically meant for the purpose. Heads room that is not taken by owner is kept in this room. The details of remaining Heads room are recorded in document 3.6.

#### 3.7. Station Offal room.

Offal room are collected in the room specifically meant for the purpose. Offal room that is not taken by owner is kept in this room. The details of remaining Offal room are recorded in document 3.7.

#### 3.8. Station Blood tank.

Blood tanks are collected in the room specifically meant for the purpose. Blood tank that is not taken by owner is kept in this room. The details of remaining Blood tank are recorded in document 3.8

#### 3.9. Station Feet & Horns room

Feet & Horns are collected in the room specifically meant for the purpose. Feet & Horns that is not taken by owner is kept in this room. The details of remaining Feet & Horns are recorded in document 3.9.

### 4.1 Station: transformer yard

The meter reading is entered in document at end of every shift. Document -4 used for the purpose.

4.2 To 4.5 Station: general lighting and maintenance.

Repairs & replacements of general electronics such as bulbs, fans street lights, switches etc. are recorded in document-4.2. Preventive maintained break down maintains are document 4.3 and document 4.4 respectively. Spare parts indentation is recorded in document 4.5

5.0 Station: ETP section

No of KL of effluent received, no of KL treated no of KL released into drains re-used for plantation KGS of sludge received and dispatched raw effluent treated water parameters consumables used etc are recorded in document-5.0 for every shift.

6.0. Station Water supply and other utilities.

Opening water level at beginning of shift water pumped during the shift water used during the shift and closing water level at the end of shift are recorded for every shift. Document -6.0 provided for this station.

7.0 Station: fee collection and deposits

Fee is collection at this station for lairage parking and slaughtering etc the total no of animals sent in for slaughter is matched with no carcasses delivered plus the no of those sent to hanging hall .The totals are recorded in document 7.0

8.0. Station: other staff entry

Name and signature of staff are recorded here along with a serial number and time of entering abattoir. Document 8.0 is used for purpose.

**DOCUMENT -1.0**

STATION ENTRY GATE									
DATE & SHIFT		Security Guard Name (S)							
SLNO.	Vehicle Type	Vehicle No	Time In	No of People	No of Buffalo	Time In	Time Out	Signature Of Driver	Signature Of Guard

**Document -2.1**

STATION : BUFFALO								
DATE & SHIFT:		Name of veterinary Doctor:				Liarage in charge:		
SI.NO	TAG NO	Ante-mortem Inspection result				Condemned animal		
		Accepted	Rejected	Reasons	Signature of vet Doc	Handed over to owner	Shifted to condemned section	Signature of Liarage in charge

**DOCUMENT 2.2**

-Buffalo Lairage																			
Opening Stock				No of animals received in this shift						GRAND TOTAL	TOTAL NO OF REJECTION	No sent to Slaughtering						CLOSING STOCK	
Sec C	Sec D	Sec E	TOTAL	Sec A	Sec B	Sec C	Sec D	Sec E	TOTAL			Sec A	Sec B	Sec C	Sec D	Sec E	TOTAL		

**DOCUMENT 3.1**

STATION : STAFF ENTRY			
DATE:		SHIFT	
SL.NO	NAME	SIGNATURE	Hygiene Sluice passed or not
			Yes/No

## **Annexure – 12 Reporting Formats**

Following reporting formats are suggested

**Report – 1:** This report is generated from Document – 1.0 in Annexure – 11. It gives the total no of Animals, vehicles and people entering the security gate. This report is generated for every Shift.

**Report – 2 :** This report is generated for every shift to give the total number of Sheep /Goat /cattle rejected, accepted and the total no's currently in the Lairage. This report is generated from document 2.1.

**Report – 3:** Generated for every shift, this report gives the slaughter hall summary for buffalos. Information recorded in document 3.2 is used to generate this report.

**Report – 4:** This report gives staff attendance. It draws the information from document 3.1 and document 8.0 and is generated for every shift.

**Report – 5:** This is a weekly report on power consumed. Information is taken from document 3.2, and document 4.1 to generate this report. Power consumed per animal is computed from this report.

**Report – 6:** This report gives the list of spare parts and general electrical replaced during the week.  
It draws the information from the document 4.2 and document 4.4.

**Report – 7:** This report is generated to give the weekly information on preventive/ break down maintenance and draws the information from document 4.3 and document 4.4.

**Report– 8:** Drawing information from document 5.0, this report gives shift wise data pertaining to ETP Section.

**Report – 9:** This report gives the water usage level per animal, drawing information from document 3.2 and document 6.0.

**Report – 10:** This report draws the information from document 7.0 and gives shift wise revenue generated